

KMAP GENERAL BULLETIN 25321

2026 HCBS Provider Qualifications Audit Process – Updates/Information

- A full audit was implemented in 2024, and this will continue. From 2020-2023, a limited audit was conducted focusing on general provider qualifications (staff background checks, Community Developmental Disability Organization [CDDO] affiliation agreements, Community Mental Health Centers [CMHC] license). In 2026, the full audit will continue, which includes general AND service-related waiver provider qualifications. Examples of service-related waiver requirements are training, education, licenses, and certifications for employees.
- Averifi will reach out via email to obtain a current list of HCBS employees. This list must include active, temporary, or variable staff, paid or unpaid. The list should also include volunteers, non-Kansas residents and IDD residential providers (foster families).
- From the list of employees, a sample is selected. Averifi will send an email with a list of selected employees and documents required for audit submission.
- Averifi will notify the provider of audit outcome. An audit failing for the following reasons will require provider action.

Fail Reason	Provider Action
Adverse Finding	Reaudit conducted with new employee sample.
Background Check Result Obtained After Audit Initiated	Provide compliant results/documents.
Background Check Result Over 2 Years Old	And
Background Check Documents/Results Not Provided	Sign form indicating any HCBS Provider Qualification gaps in their policy/process will be updated and addressed.
Agency Requirement - Documents/Results Not Provided	
Service Worker Requirement - Documents/Results Not Provided	

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Customer Service

- 1-800-933-6593
- 7:30 a.m. - 5:30 p.m.
Monday - Friday

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Key Reminders about Employee Background Checks for HCBS Employees

- **NEW Required Background Check** – All HCBS employees must be searched on the National Sex Offender Registry site [Home | Dru Sjodin National Sex Offender Public Website](#) to see if listed. To ensure complete list of results, use the search by name function only.
- Background check results should already be done for all employees, on file, free of findings and less than 2 years old. Any results obtained after the audit begins will fail.
- All HCBS employees must be checked to see if they have been prohibited due to confirmation of abuse/neglect/exploitation in an adult care home. This is done by going to the KDADS Nurse Aide Registry site [KDADS](#). When searching you must receive a result indicating “No Prohibition.” You cannot employ an individual if you are unable to confirm prohibition status.
- For more information go to [Averifi Provider Portal](#).

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