

Workaround to Print or Save an Eligibility Verification as PDF

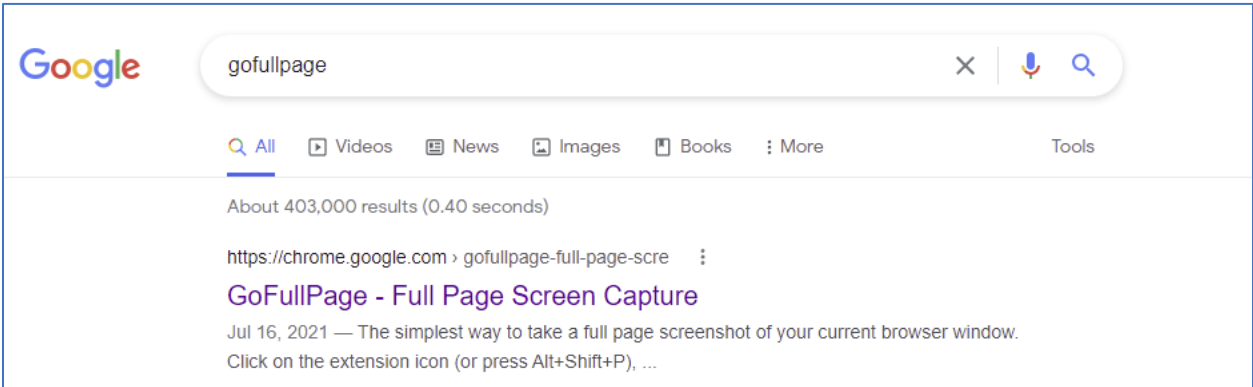
The following instructions are intended as a temporary workaround until the issue with printing Eligibility Verifications directly from the Google Chrome or Microsoft Edge browser is resolved.

Google Chrome: Page 1-4

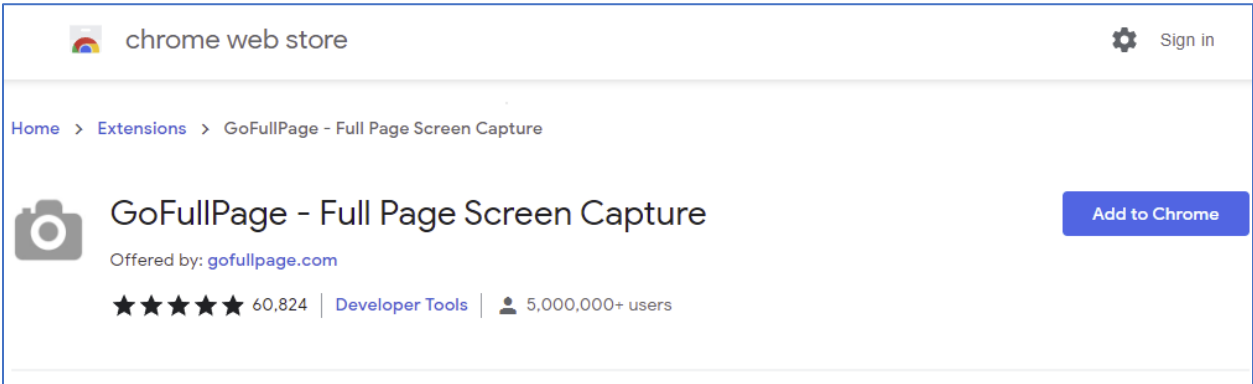
Microsoft Edge: Page 5-6

Google Chrome (adding the extension - only needs done once)

- Navigate to the Google search page
- Search for GoFullPage

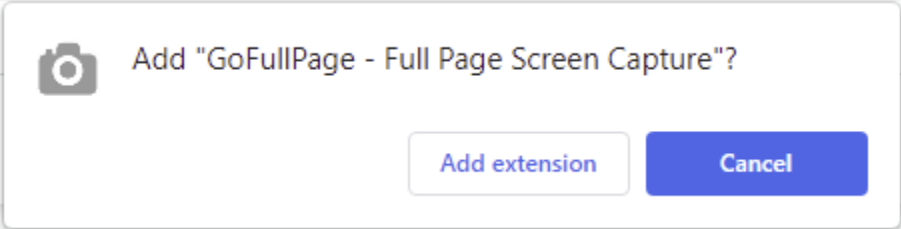


- Select the link as displayed above, the following will display. Select “Add to Chrome”

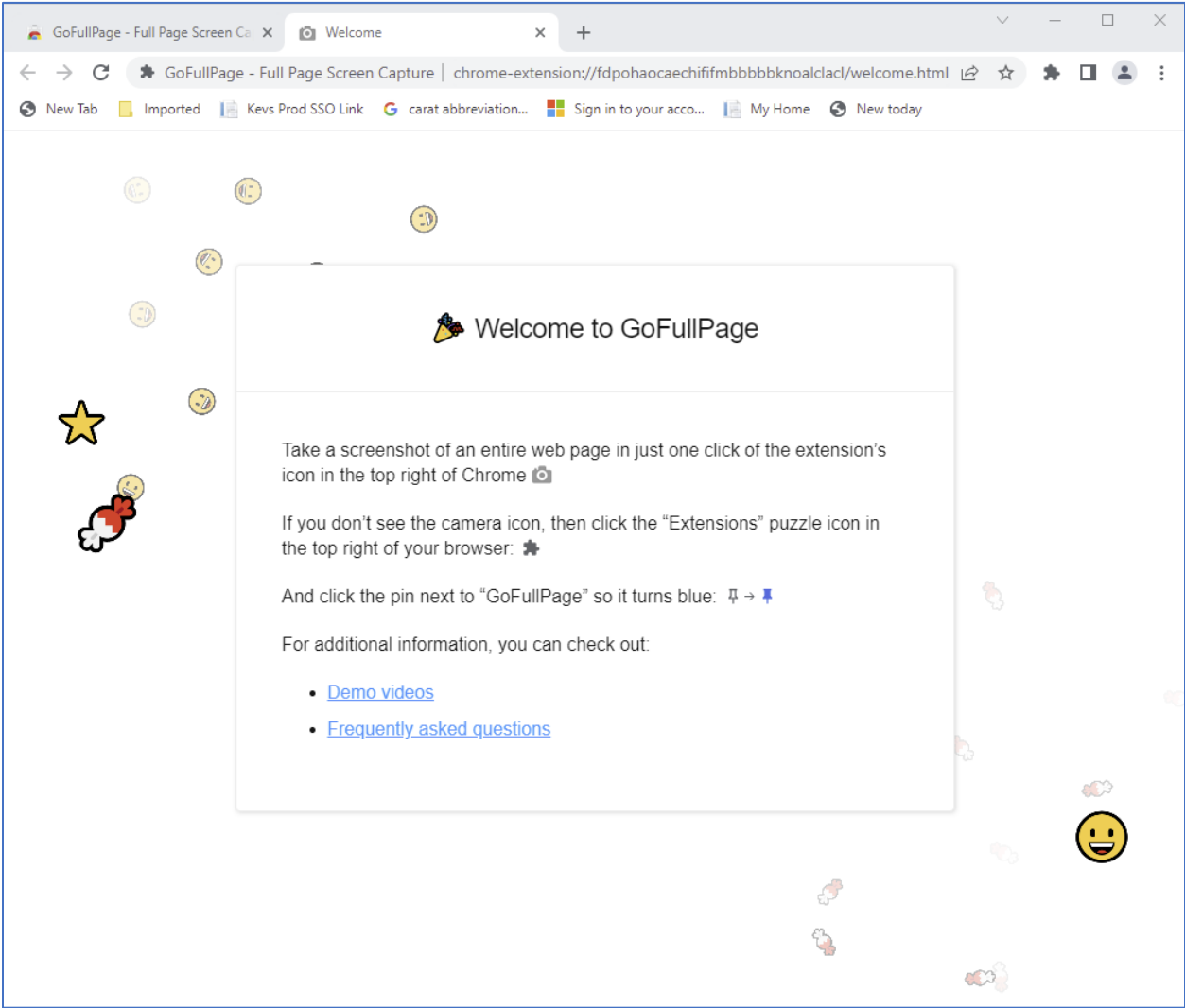


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- Select "Add extension"



- The following page confirms GoFullPage has been added and is ready to use. Once the extension has been added, it will be available each time you use Chrome.



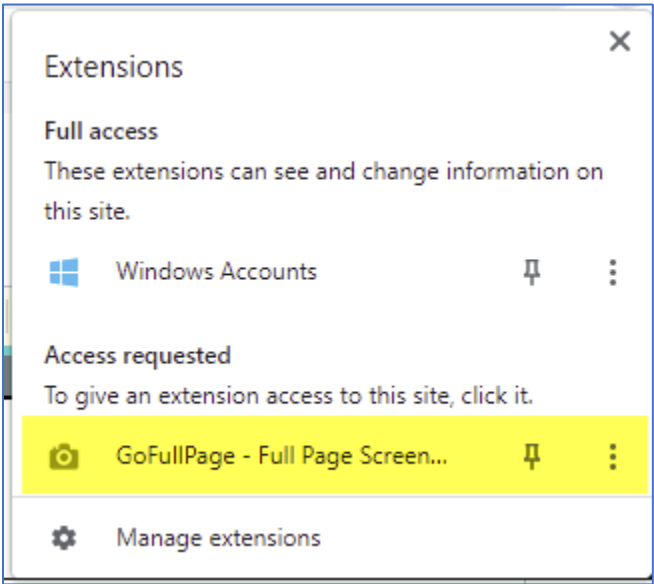
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To use the GoFullPage extension in Chrome:

Navigate to the Eligibility Verification you want to print or save as PDF and select the icon as shown below:

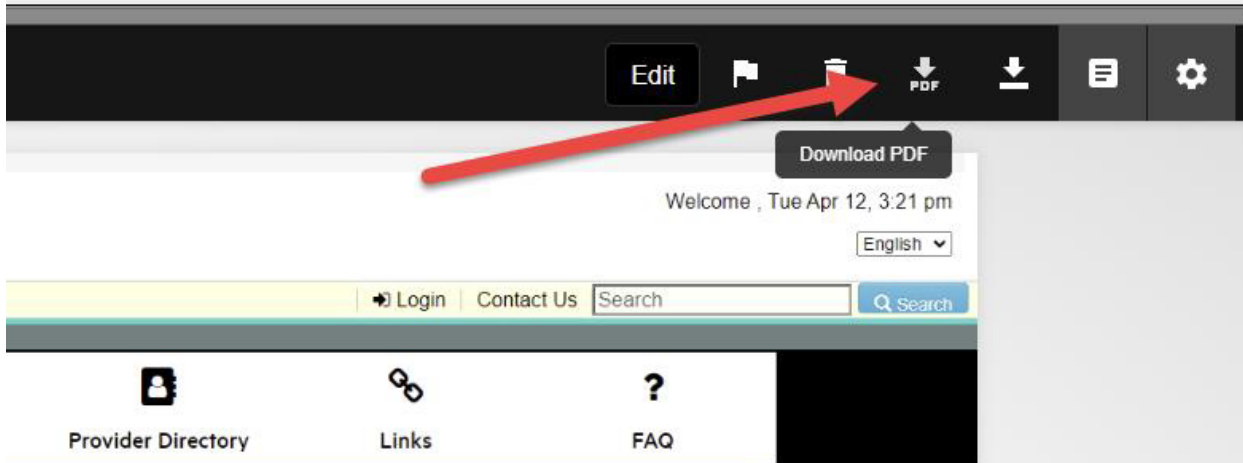


This window will display, select GoFullPage



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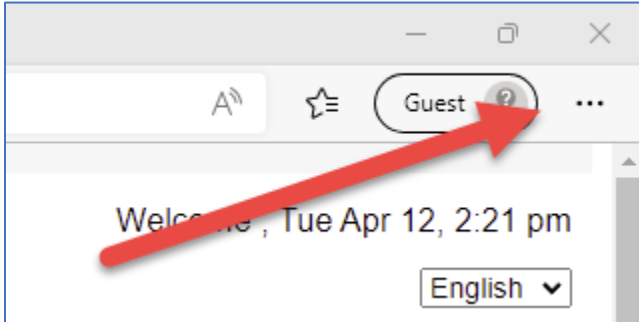
The image of the screen will capture and display in a new tab and the options as shown below are available. Choose Download PDF.



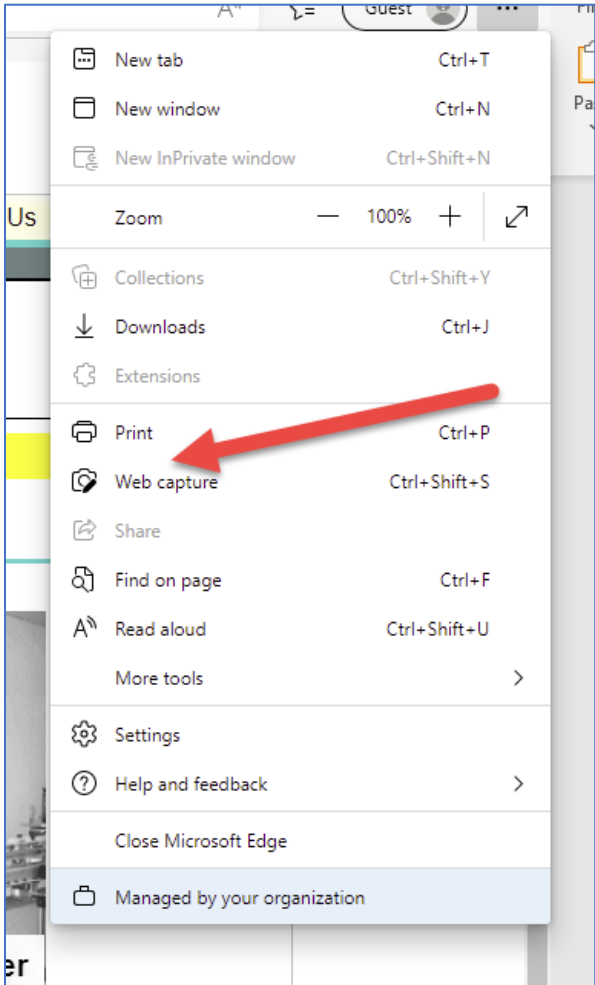
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Microsoft Edge

While on the page that you want to capture, such as the eligibility report, select the 3 dots in the top right corner of the screen

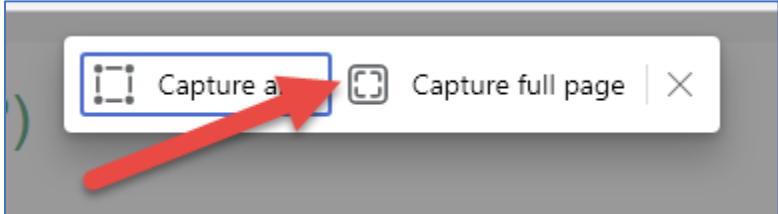


Select Web Capture as shown below



Workaround to Print or Save an Eligibility Verification as PDF

Select the option for Capture Full Page



The image of the page can be saved by selecting the option shown below

